



*The Fort Shafter Hui
Vendor Contract
2017-2018*

Company or Service name: _____

Consultant/Rep name: _____

Address: _____

E-mail address: _____

Description of product or service: _____

Are you a valid Military ID card holder? Yes _____ No _____

Are you a member of The Hui for 2017-2018? Yes _____ No _____

Please indicate which month(s) you are interested in attending:

August SSU _____ October (Hickam O Club) _____ February _____ April _____ May _____

Please initial each as acknowledgement:

1. Reservations are on a first-come, first-served basis and are made at the discretion of the Governing Board. Reservations will be confirmed via email. _____
2. The vendor fee is \$15.00 for one table and one or two chairs. Vendors also agree to donate a door prize, valued at no less than \$20.00, to be given away during the luncheon/event. Opportunity prizes must be actual product or gift certificates in monetary amounts, no "percentage off" donations will be accepted.* _____
3. All vendor fees, and opportunity prizes, are due before the vendor may start setting up on the day of the event. _____
4. Contract period for luncheons is 9:00 AM – 1:00 PM; Set-up at 9:00 AM. Contract period for SSU is 4:30PM – 8:00PM; Set-up at 4:30PM. _____
5. You understand and will comply with the U.S. Army Garrison/Hawaii MWR commercial solicitation rules. _____
6. Cancellation notifications must be given at least 48 hours prior to event. If proper notification is not given, or a "no show" occurs, vendor is still responsible for vendor fee. _____

Vendor signature: _____ Date: _____

POC: Kathie Burns, 1st Vice President

The Fort Shafter Hui, A 501(c)(4) non-profit organization

Email: huiowahinefirstvp@gmail.com

*No Purchase necessary.